

KEHA ANNUAL BUSINESS MEETING

RULES OF THE CONVENTION

1. The bylaws of the state organization shall be observed at all times.
2. Voting delegates must be members of KEHA, Inc. The voting body consists of two (2) voting delegates from each county. Only voting delegates shall sit in the section reserved for voting members. Voting delegates must be seated in reserved area before the meeting starts.
3. All Board of Director members and voting delegates shall have the privilege of making motions and entering into debates. Only voting delegates and the president may vote.
4. All motions offered from the floor shall be written, signed by the maker, and presented to the Presiding Officer.
5. To obtain the floor, a voting delegate shall rise, address the chair, identify herself/himself by name and organization or position, then wait for recognition before speaking.
6. Discussion is limited to two (2) minutes for each speaker and no one may speak twice on any question until all others desiring the floor have spoken, and not more than twice if anyone objects.
7. Only announcements of vital nature and general interest shall be made from the platform; notes, messages, and motions shall be passed to the Presiding Officer.
8. The Parliamentarian advises on parliamentary procedures when asked to do so, and gives an opinion based on the parliamentary authority of the state organization.
9. These rules may be suspended by a two-thirds (2/3) vote of the voting body.

Please, out of courtesy, mute cell phones or set to “vibrate” only.

KEHA ANNUAL MEETING

VOTING DELEGATES ROLE AND RESPONSIBILITIES

Each county holding membership in the Kentucky Extension Homemakers Association shall have two voting delegates for the KEHA State Business Meeting. (ARTICLE II, Section 3, paragraph 2) Annual dues of the KEHA are payable by December 15 of each year to the KEHA State Treasurer and shall be delinquent if not postmarked by December 31. Any county whose dues are delinquent will not have the privilege of voting at the annual business meeting of the KEHA. (ARTICLE V, Section 1, a., second sentence)

At least two weeks prior to the state annual meeting, information packets will be sent to each county Extension office via the University of Kentucky email system and to the KEHA Board via email. The FCS Extension Agent and area KEHA president should ensure that each voting delegate receives a copy of the packet. Packets may include credentials for any candidates to be elected, proposed bylaw changes and other necessary information.

Serving as a voting delegate is an important duty. Delegates should study the documents sent to them so they can represent their county and the state organization wisely.

If a designated county voting delegate cannot attend the annual meeting, an alternate should be chosen as soon as possible and the registration sent to the KEHA State Treasurer. The delegate packet should be given to the alternate for study the issues and preparation.

Upon arriving at the annual meeting site, a delegate should sign in at the KEHA registration desk as soon as possible and pick up additional delegate information. This second packet will include items such as convention rules, treasurer's report, auditor's report, proposed budget and other important papers.

Delegates arriving at the annual meeting site on the day of the business meeting should plan to be duly registered at least one-half hour before the start of the business meeting and in their seats at least ten minutes prior to the start of the meeting unless otherwise instructed.

Before an annual meeting can transact any business, the Credentials (Roll Call) Committee chairperson (see Appendix page 35) must officially report the number of registered delegates. Since this must be the first thing done after opening ceremonies, late registration can delay the start of the meeting even though it is otherwise ready to begin.

Official voting delegates wanting to address the annual meeting should go to a microphone and be recognized by the presiding officer. They clearly state their name, title (if any) and their county. An example would be, "Madame Chairperson, I am Jane Doe, Alpha County Voting Delegate." The delegate then states the question or remark, waiting at the microphone for an answer or taking a seat, whichever is appropriate.

Each delegate will receive a voting card to use when voting on an issue. Cards should be left on the chairs after the business meeting is concluded so they can be reused.

Any questions about the delegate process may be referred to the KEHA State Parliamentarian.

**2026 KEHA ANNUAL BUSINESS MEETING
AGENDA**

May 13, 2026, at 10:00 a.m.
Hyatt Regency, Lexington, KY

Inspiration	Cyndy Humble, Leadership Development Chair
Pledge to the Flag	Ann Porter, KEHA 1 st Vice President
Call to Order	Henrietta Sheffel, KEHA President
Roll Call Committee Report	Catherine Sparks, Northeast Area President
Adoption of Rules of Convention	Karen Hill, KEHA Parliamentarian
2025 Minutes	Barbara Seiter, KEHA Secretary
Treasurer's Report	Patsy Kinman, KEHA Treasurer
Audit Committee Report	Mary Lynn Chaudoin, Chairperson
Nominating Committee Report	Barbara Seiter, KEHA Secretary
Election of Officers and Chairpersons	Henrietta Sheffel, KEHA President
Bylaws Committee Report	Cindy Moore, Chairperson
2026 Leadership Academy Report	Cyndy Humble, Chairperson
2026-2027 Proposed Budgets KEHA State Meeting	Patsy Kinman, KEHA Treasurer
President's Report	Henrietta Sheffel, KEHA President
Other Business	
Announcements	
Adjourn	

KEHA 2025 Business Meeting
May 7, 2025
Patterson Ball Room
Hyatt Regency, Lexington, Kentucky

The meeting was called to order by Brenda Hammons, President, at 10:12 a.m.

Inspiration by Lois Pressgrove, Lincoln Trail Area President.

Pledge of Allegiance to the American Flag led by Wanda Atha.

Roll Call Committee report by April Kirby, Wilderness Trail Area. We have 180 voting delegates representing 96 counties. Motion to approve by Wanda Burgin, Ft. Harrod Area. Motion carries.

Rules of Convention were presented by Susan Hansford, Parliamentarian. Motion to accept by Pat Skinnemoen. Motion carries.

Minutes of the 2024 Business Meeting were presented. Corrections were heard. Motion to approve the minutes with two corrections by Tammy Alford, International Chairperson. Motion carries.

The KEHA Approved Budget for Fiscal Year 2023-2024 was presented by Patsy Kinman, Treasurer. Motion to approve the 2023-2024 KEHA approved budget as presented by Connie Vaughn, Bluegrass Area President. Motion carries.

The Final Budget report – 2024 KEHA State Meeting was presented by Patsy Kinman, Treasurer. Motion to accept the Final Budget for the 2024 KEHA State Meeting by Teresa Goggin, Ft. Harrod Area. Motion carries.

Mechele Arnold, Green River Area President, presented the Budget Audit Committee Report. They reported that all records are in order. Motion to accept the Audit Committee Report by Patricia Kost. Motion carries.

Nominating Committee Report by Wanda Atha, Secretary.

Barbara Seiter, Boone County, for Secretary

Peggy Tracy, Bourbon County, for 4-H Youth Development Chairperson.

Motion made to accept the slate for Secretary and 4-H Youth Development, by Janice Gordan. Motion carries.

Nominations from the floor were called for by Brenda Hammons, President, for Management and Safety Chairperson.

Nomination of Diana Morgan as Management and Safety Chairperson made by Judy Jackson.

No further nominations were received.

Motion made by Judy Jackson, that Diana Morgan be elected as Management and Safety Chairperson. Motion carries.

Sandra Lusk, Bylaws Committee Chairperson, presented proposed bylaw changes.

Motion by Kayley Garten, to accept Article 1-object #3, replace the college name with "Kentucky Cooperative Extension." Motion carries.

Motion by Julie Bradford, to add "volunteer service" to the introductory statement and insert a new #5. under Article 1 – Object stating, "To promote volunteer service in communities." Motion carries.

Motion by Mechele Arnold, Green River Area President, in Article III, Section 1.B. replace the phrase, "First Vice-President; a Second Vice-President" with the phrase "a Vice-President or a First Vice-President and Second Vice-President." Motion carries.

Motion by Connie Conley, in Article III, Section 4. C.1. and 2.; replace the text for both with a single number 1. as follows: "A nominee for President/President-Elect, First Vice-President, and Second Vice-President must be a member of KEHA and have served as either a county or area Extension Homemakers Association President and on the KEHA Board of Directors." Motion carries.

Motion by Debbie McQueary, in Article III, Section 5. C. 1. and 2., replace the text for both with a single number 1. as follows: "A nominee for Area President, President-Elect (when applicable), and Vice-President or First Vice-President and Second Vice -President must be a member of KEHA and have served as a County Elected Officer." Motion carries.

Motion by Mechele Arnold, Green River Area President, in Article III, Section 6. D. 9. add "or delegate/appoint a qualified individual." Motion carries.

Motion by Judy Jackson, in Article III, Section 7. A. add "Area" before President. In A.4. change "County Annual Meeting" to "meeting or event" and add "if possible" at the end. Motion carries.

Motion by Babbette Overman, in Article III, Section 7. A. 9. new text to read as follows: "To maintain a copy of the area bylaws and ensure they match the requirements in the state bylaws; to ensure each county maintains a copy of their county bylaws." Motion carries.

Motion by Mechele Arnold, Green River Area President. Throughout the bylaws section and in all of the Manual, replace references of chairman/chairmen with chairperson/chairpeople. Motion carries.

Cyndy Humble, Leadership Development Chairperson, made the proposal for having a 3rd Leadership Academy, in March 2026. Motion by Cherie Mingus, to accept the Leadership Academy 2026 proposal. Motion carries.

Motion by Connie Bowling, to allow \$10,000 in funding for Leadership Academy 2026. Motion carries.

The proposed 2026 Fiscal Year Budget was presented by Patsy Kinman, Treasurer. Motion by Betty Knifley, we accept the proposed budget for Fiscal Year 2026. Motion carries.

The proposed 2026 State Meeting Budget was presented by Patsy Kinman, Treasurer. Motion by Kathy King to accept the proposed 2026 State Meeting Budget. Motion carries.

Brenda Hammons, President, addressed her President's Report for the year 2025.

Brenda Hammons, President, gave a special thank you to Carla Carter, FCS Agent Franklin County for handling the microphone during the business meeting.

Brenda Hammons, President, offered a special thank you to Wilderness Trail Area for assisting with the voting delegate packets and all the business meeting duties.

Meeting adjourned at 11:14 a.m.

Respectfully submitted,

Wanda Atha, Secretary

FY 25 Budget_Final Report_FINAL

Projected Income	2024-2025 Budget	Actual	Difference
Dues (11,000 members @ \$5.00)	\$ 55,000.00	\$ 56,765.00	\$ 1,765.00
Merchandise	\$ 2,500.00	\$ 3,268.00	\$ 768.00
Interest	\$ 60.00	\$ 100.00	\$ 40.00
Carry Forward From Fiscal Year Ending June 30, 2022	\$ 6,350.00	\$ 6,350.00	\$ -
TOTAL EXPECTED INCOME	\$ 63,910.00	\$ 66,483.00	\$ 2,573.00
Projected Expenses			
Dues (CWC/ACWW 215, NVON 100, Non-Profit Network?)	\$ 500.00	\$ 345.00	\$ (155.00)
Program of Work (8 Chairmen @ \$200 each)	\$ 1,600.00	\$ 1,189.25	\$ (410.75)
Memorial Fund	\$ 50.00	\$ -	\$ (50.00)
New Board Member Orientation (Transition Meeting)	\$ 1,250.00	\$ 1,049.27	\$ (200.73)
Executive Committee Expenses			
President	\$ 3,000.00	\$ 3,246.73	\$ 246.73
President Elect	\$ 500.00	\$ -	\$ (500.00)
1st Vice President	\$ 1,000.00	\$ 1,076.16	\$ 76.16
2nd Vice President	\$ 250.00	\$ 200.80	\$ (49.20)
Secretary	\$ 150.00	\$ 84.37	\$ (65.63)
Treasurer	\$ 900.00	\$ 651.42	\$ (248.58)
Parliamentarian	\$ 60.00	\$ -	\$ (60.00)
Board Travel to Area Meetings (14 meetings)	\$ 2,250.00	\$ 1,333.71	\$ (916.29)
Board Expenses			
Fall Board	\$ 7,500.00	\$ 6,396.32	\$ (1,103.68)
Spring Board	\$ 8,800.00	\$ 4,993.28	\$ (3,806.72)
State Meeting	\$ 4,800.00	\$ 3,807.48	\$ (992.52)
NVON (registration fee)	\$ 1,000.00	\$ 3,028.47	\$ 2,028.47
Outgoing board member gifts	\$ 800.00	\$ 860.00	\$ 60.00
Archives	\$ 50.00	\$ -	\$ (50.00)
Insurance & Taxes			
General Liability	\$ 1,600.00	\$ 1,634.24	\$ 34.24
Treasurers Bond	\$ 500.00	\$ 110.66	\$ (389.34)
CPA	\$ 2,000.00	\$ 2,000.00	\$ -
Corporation Fee	\$ 50.00	\$ 15.00	\$ (35.00)
Sales Tax	\$ 150.00	\$ 37.08	\$ (112.92)
Gaming Tax	\$ 100.00	\$ -	\$ (100.00)
Legal Fees	\$ 250.00	\$ 289.00	\$ 39.00
Public Relations			
KEHA merchandise	\$ 2,000.00	\$ 1,993.35	\$ (6.65)
Membership Awards (golden key etc.)	\$ 600.00	\$ 700.00	\$ 100.00
<i>Manual - No longer printing</i>	\$ -	\$ -	\$ -
Newsletter	\$ 8,500.00	\$ 2,668.45	\$ (5,831.55)
Area Meetings (14 @ \$600.00)	\$ 8,400.00	\$ 6,600.00	\$ (1,800.00)
Marketing Expenses (Marketing & Publicity Chair)	\$ 200.00	\$ -	\$ (200.00)
Outside Organizations			
Area Master Clothing Volunteer	\$ 2,800.00	\$ 2,500.00	\$ (300.00)
KEAFCS	\$ 300.00	\$ 500.00	\$ 200.00
<i>4-H Senior Conference Awards \$1,000</i>	\$ -	\$ -	\$ -
<i>Master Farm Judging \$300</i>	\$ -	\$ -	\$ -
KEHA Development Grants	\$ 2,000.00	\$ 1,500.00	\$ (500.00)
TOTAL BUDGETED EXPENSES	\$ 63,910.00	\$ 48,810.04	\$ (15,099.96)
	<u>General Fund Profit/Loss</u>	\$ 17,672.96	
	<u>State Meeting Profit/Loss</u>	\$ (45,506.75)	
	<u>OVERALL PROFIT/LOSS</u>	\$ (27,833.79)	

FINAL BUDGET REPORT - 2025 KEHA STATE MEETING

		Actual	Difference
INCOME			
	Registration Fees (for 2025: \$150 full or \$130 partial; figuring 400 at \$140 AVG)	\$56,000.00	
	Opening Meal 250 @ \$40		
	Closing Lunch 225 @ \$30	\$58,763.00	(\$2,763.00)
	Shirts @ \$20 (x80 shirts)	\$1,600.00	\$3,778.00 (\$2,178.00)
	Hands-On Expenses	\$500.00	\$500.00 \$0.00
	Learning Session Fees	\$1,000.00	\$4,006.00 \$3,000.00
	Trade Show (vendors)	\$900.00	\$1,780.00 \$880.00
	Quilt Square Auction Income	\$2,500.00	\$2,321.00 (\$179.00)
	Master Farm Homemaker Lunch 25 @ \$35	\$875.00	\$1,428.62 (\$732.62)
TOTAL INCOME		\$63,375.00	\$72,576.62 (\$1,972.62)

EXPENSES			
	Meeting Room Rental	\$15,000.00	\$9,952.76 \$5,047.24
	Food & Beverage (opening and closing lunches)	\$20,450.00	\$58,553.31 (\$38,103.31)
	Master Farm Homemaker Lunch	\$875.00	\$732.62 142.38
	Table Rental (Cultural Arts; Raffle/Auction/Showcase)	\$2,000.00	\$1,921.25 \$78.75
	Quilt Squares Display	\$300.00	\$861.00 (\$561.00)
	Audio/Visual Equipment	\$7,500.00	\$21,262.72 (\$13,762.72)
	Speakers (honorarium)	\$1,000.00	\$2,104.00 (\$1,104.00)
	Decorations (opening \$400, general \$200, awards \$400)	\$1,000.00	\$500.00 \$500.00
	Printing (program)	\$1,000.00	\$561.80 \$438.20
	Registration Gift (Tote Bags) (\$5 per item at 450 items)	\$2,550.00	\$2,795.00 (\$245.00)
	Registration Packets (Name Tags, Session Information)	\$700.00	\$613.34 \$86.66
	Awards (gift cards and certificates instead of plaques)	\$500.00	\$825.00 (\$325.00)
	Shirts	\$1,200.00	\$3,036.81 (\$1,836.81)
	Guests (1 meal for 10 guests)	\$500.00	\$500.00 \$0.00
	Gifts (session speaker gifts)	\$600.00	\$600.00 \$0.00
	Hands-On Expenses	\$500.00	\$500.00 \$0.00
	Learning Session Fees	\$1,000.00	\$2,452.00 (\$1,452.00)
	Cultural Arts Judges and Ribbons	\$400.00	\$159.00 \$241.00
	Master Bill Rooms	\$6,200.00	\$9,952.76 (\$3,752.76)
	Vendor expenses (ie: Postage, solicitations, confirmations)	\$100.00	\$200.00 (\$100.00)
TOTAL EXPENSES		\$63,375.00	\$118,083.37 (\$54,708.37)

2025 Membership Report

County	2025 Members	2024 Members	Gain/Loss
Adair	111	123	-12
Allen	95	79	16
Anderson	56	62	-6
Ballard	48	61	-13
Barren	166	129	37
Bath	46	57	-11
Bell	95	87	8
Boone	260	253	7
Bourbon	256	260	-4
Boyd	80	82	-2
Boyle	108	100	8
Bracken	0	60	-60
Breathitt	50	47	3
Breckinridge	88	92	-4
Bullitt	93	98	-5
Butler	52	66	-14
Caldwell	79	69	10
Calloway	120	113	7
Campbell	105	80	25
Carlisle	127	111	16
Carroll	62	57	5
Carter	223	226	-3
Casey	0	0	0
Christian	98	116	-18
Clark	237	230	7
Clay	55	53	2
Clinton	36	35	1
Crittenden	43	46	-3
Cumberland	51	54	-3
Daviess	47	54	-7

2025 Membership Report

Edmonson	43	42	1
Elliott	0	0	0
Estill	40	46	-6
Fayette	269	277	-8
Fleming	89	110	-21
Floyd	70	60	10
Franklin	222	191	31
Fulton	42	45	-3
Gallatin	132	128	4
Garrard	56	61	-5
Grant	210	191	19
Graves	63	70	-7
Grayson	69	69	0
Green	82	70	12
Greenup	111	121	-10
Hancock	30	38	-8
Hardin	338	336	2
Harlan	58	76	-18
Harrison	216	239	-23
Hart	77	79	-2
Henderson	62	70	-8
Henry	84	73	11
Hickman	33	43	-10
Hopkins	93	98	-5
Jackson	0	14	-14
Jefferson	36	38	-2
Jessamine	96	97	-1
Johnson	121	102	19
Kenton	107	109	-2
Knott	165	120	45
Knox	38	51	-13
LaRue	53	45	8

2025 Membership Report

Laurel	127	116	11
Lawrence	39	32	7
Lee	37	55	-18
Leslie	45	69	-24
Letcher	90	120	-30
Lewis	49	50	-1
Lincoln	121	154	-33
Livingston	36	28	8
Logan	61	56	5
Lyon	100	82	18
Madison	200	300	-100
Magoffin	0	70	-70
Marion	9	11	-2
Marshall	71	79	-8
Martin	28	40	-12
Mason	266	263	3
McCracken	190	191	-1
McCreary	33	24	9
McLean	34	42	-8
Meade	181	167	14
Menefee	23	29	-6
Mercer	70	69	1
Metcalf	49	51	-2
Monroe	94	91	3
Montgomery	87	86	1
Morgan	55	47	8
Muhlenberg	101	116	-15
Nelson	127	126	1
Nicholas	94	104	-10
Ohio	78	85	-7
Oldham	83	77	6
Owen	93	121	-28

2025 Membership Report

Owsley	8	32	-24
Pendleton	84	114	-30
Perry	59	45	14
Pike	69	58	11
Powell	11	52	-41
Pulaski	242	246	-4
Robertson	25	12	13
Rockcastle	47	56	-9
Rowan	41	35	6
Russell	87	75	12
Scott	192	222	-30
Shelby	255	301	-46
Simpson	53	59	-6
Spencer	106	111	-5
Taylor	312	278	34
Todd	59	65	-6
Trigg	70	81	-11
Trimble	44	37	7
Union	31	35	-4
Warren	71	82	-11
Washington	15	19	-4
Wayne	197	217	-20
Webster	0	11	-11
Whitley	73	93	-20
Wolfe	0	0	0
Woodford	35	57	-22
TOTALS	10849	11353	-504

Kentucky Extension Homemakers Association, Inc.

The Kentucky Extension Homemakers Association (KEHA) is a volunteer organization that works to improve the quality of life for families and communities through leadership development, volunteer service, and education in cooperation with the Kentucky Cooperative Extension Service.

BYLAWS

ARTICLE I - OBJECT

The object of the Kentucky Extension Homemakers Association, Inc. shall be:

1. To unite the Area and County Homemakers Associations of the state;
2. To create an awareness of needs of families in the home, community, state, nation and world;
3. To promote an educational program by making maximum use of the total resources of Kentucky Cooperative Extension to meet the needs of the family, home, community and state;
4. To develop an enthusiastic leadership in its members and a willingness to assume responsibilities to further strengthen, develop, coordinate and extend adult education in Family and Consumer Science;
5. To promote volunteer service in communities; and
6. To conduct and carry on its work, not for profit, but exclusively for educational and charitable purposes.

ARTICLE II – ORGANIZATION

The Kentucky Extension Homemakers Association, Inc. shall consist of the following: Area Extension Homemakers Associations and County Extension Homemakers Associations.

Section 1. Area Extension Homemakers Associations:

There shall be fourteen Area Extension Homemakers Associations. The Areas are Purchase, Pennyrite, Green River, Mammoth Cave, Lake Cumberland, Lincoln Trail, Louisville, Northern Kentucky, Fort Harrod, Bluegrass, Licking River, Northeast, Quicksand and Wilderness Trail.

The Area Executive Committee, composed of the Area officers, shall be responsible for giving direction for the Association business in the Area. The Area Homemakers Extension Council shall be composed of the officers of the Association, the President of each County Homemakers Extension Association within the Area, elected/appointed area chairpeople and any other members as determined by the Area Council. An Extension Family Consumer Sciences Agent in the area shall serve as advisor to the Area Extension Homemakers Council.

Section 2. County Extension Homemakers Associations:

The Kentucky Extension Homemakers Association in cooperation with the Kentucky Cooperative Extension Service serves all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran status, or physical or mental disability. Application for membership shall be made in writing to the County Extension Homemakers Association and be accompanied by dues for one year. Membership may be initiated or terminated as may be provided in the Articles of Incorporation or by these By-Laws. To be eligible to affiliate with the Area Association or State Association, the County Association must have by-laws outlining the responsibilities of its officers and committee chairpeople and must pay dues.

Each county holding membership in KEHA shall have two voting delegates for the KEHA Annual Business Meeting.

Section 3. The KEHA year shall be the fiscal year of July 1 to June 30. This shall apply to all levels of the association.

ARTICLE III - OFFICERS AND ELECTED CHAIRPEOPLE ELECTION AND DUTIES

Section 1. Officers

- a. The officers of the KEHA shall be a President, a President-elect (when applicable), a First Vice-President, a Second Vice-President, a Secretary, ~~and a Treasurer,~~ and a Treasurer-elect position (when applicable).
- b. The officers of the Area Association may be a President; a President-elect (when applicable); a Vice-President or a First Vice-President and Second Vice-President; and a Secretary and a Treasurer or a Secretary-Treasurer.
- c. The officers of the County Associations shall be those stipulated by the County Bylaws.

Section 2. Elected Educational Program Chairpeople of the KEHA shall be Cultural Arts and Heritage; Environment, Housing, & Energy; Family and Individual Development; Food, Nutrition, & Health; Leadership Development; Management & Safety; International; and 4-H/Youth Development.

Section 3. One elected Marketing and Publicity Chairperson shall also serve on the State Board.

Section 4. Nomination and Election of KEHA Officers and Elected Chairpeople.

- a. The KEHA Executive Committee shall elect a three-member nominating committee prior to the Annual Meeting of the KEHA. The KEHA State President is not authorized to serve as a member of this committee. A member of the University of Kentucky Extension Family and Consumer Sciences staff shall serve as advisor.
- b. The Nominating committee shall present the names of nominees from those candidates whose credentials are in order. Credential forms can be found in the Appendix.

- c. The qualifications for nominees for state officers and elected chairpeople shall be as follows:
- (1) A nominee for President/President-elect, First Vice-President, and Second Vice-President must be a member of KEHA and have served as either a County or Area Extension Homemakers Association President and on the KEHA Board of Directors.
 - (2) A nominee for Secretary must be a member of KEHA and should understand the importance of preserving the official records of KEHA, have the ability to write accurate minutes, and provide a safe repository for official records. A nominee must have served as a county or area secretary of an Extension Homemakers Association.
 - (3) A nominee for Treasurer/~~Treasurer-elect~~ must be a member of KEHA and shall be eligible for bonding, knowledgeable in bookkeeping and familiar with long- and short-term investments. A nominee must have served as Treasurer of the County or Area Extension Homemakers Association.
 - (4) A nominee for Elected Educational Program Chairperson must be a member of KEHA and must have served or be serving as an officer, or Educational Program Chairperson of the County or Area Extension Homemakers Association.
 - (5) A nominee for Marketing and Publicity Chairperson must be a member of KEHA for at least one full year at the time of election, and have skills in communications, social media, creativity, writing, and computer proficiency.
- d. Board members cannot serve in two positions simultaneously on the KEHA Board.
- e. A state officer, state elected chairperson or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual appointed to fill a vacancy shall be eligible to run for an elected position.
- f. A KEHA member may serve no more than four terms total in any combination of state elected positions. This includes state officer and state chairperson positions but does not include terms as Area President. Fulfilling more than half of a partial term will count in this total.
- g. After the meeting of the Nominating Committee, they shall notify the nominees and verify their availability and request their attendance at the KEHA Annual Meeting at which the election is to be held. The entire credentials of the nominees, as submitted, shall go to each county's two voting delegates and to the County Extension Family Consumer Sciences Agent at least two weeks before the KEHA Annual Meeting. Supplementary materials should not be circulated or considered.
- h. If no nominations for an Officer or Elected Chairperson have been received by the nominating committee by the thirty (30) days prior to the KEHA Annual Meeting, nominations may be made from the floor by any voting delegate provided the candidate meets the qualifications for eligibility in Article III, Section 4, as verified by the nominating committee. Credentials must be submitted before the opening session of the KEHA Annual Meeting.
- i. Election shall be by ballot unless there is but one (1) nominee for the office, in which case a show of the voting cards may be taken at the business meeting of the KEHA Annual Meeting. A candidate must receive a majority vote of the official delegates voting to be elected. If a majority is not reached after two ballots are cast, only the two candidates receiving the largest number of votes on the last ballot shall remain on the ballot for the final vote.

- j. The Secretary shall be elected the year the President-elect moves up to President, the First Vice-President ~~and Treasurer~~ shall be elected the following year when the Treasurer-elect moves up to Treasurer, and the President-elect and Second Vice President the next year.
- k. Officers, with the exception of President-elect ~~and Treasurer-elect~~, shall serve for a term of three years or until their successors are elected or appointed. The President-elect shall serve for one year, followed by a three-year term as President. The Treasurer-elect shall serve for one year, followed by a three-year term as Treasurer. No officer shall submit credentials for an additional term for the office they currently hold. New officers will take office July 1.
- l. Elected Educational Program Chairpeople shall serve for a term of three years or until a successor is elected or appointed. No chairperson shall submit credentials for an additional term for the office they currently hold. New Chairpeople will take office July 1.
- (1) The following Chairpeople shall be elected the same year as the First Vice President ~~and Treasurer~~.
 - Environment, Housing & Energy
 - Leadership Development
 - Food, Nutrition & Health
 - (2) The following Chairpeople shall be elected the same year as the President Elect and Second Vice President.
 - Family & Individual Development
 - Cultural Arts & Heritage
 - International
 - (3) The following Chairpeople shall be elected the same year as the Secretary ~~and the Treasurer-elect~~.
 - 4-H Youth Development
 - Management & Safety
- m. The Marketing and Publicity Chairperson shall serve for a term of three years or until a successor is elected. The current chairperson is not eligible to submit credentials for an additional term. The first election will be held 2020, then subsequently elected every three years thereafter. The chairperson shall take office July 1.
- n. The Executive Committee shall be responsible for making appointments to fill the vacancy occurring in any elected position with the exception of President or President-elect. The appointment shall be for the remainder of the unexpired term. In the event of a vacancy occurring in the office of President, the First Vice President shall fill the unexpired term. Any open position will be announced, and credentials will be accepted that are postmarked within thirty (30) days of the announcement. If no credentials are received within the 30 day timeframe, the Executive Committee will appoint a qualified candidate to fill the vacancy.
- o. In the event of a vacancy occurring in the office of President-elect, the First Vice-President shall assume the duties of the President-elect and an election for President will be held at the next KEHA annual meeting.

Section 5. Nomination and Election of Area Officers

- a. The Area Executive Committee shall elect a three-member nominating committee prior to the Annual Meeting at which election is to be held. The Area Extension Homemaker Contact Agent shall serve as advisor to the committee. The Area President is not authorized to serve as a member of this committee.

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- b. The Nominating Committee shall select a slate of candidates from those whose names and credentials have been submitted by their County Extension Homemakers Councils and signed by a County Council Officer other than the candidate.
- c. The qualifications for nominees for an Area office are:
 - (1) A nominee for Area President, President-elect (when applicable), and Vice-President or First Vice-President and Second Vice-President must be a member of KEHA and have served previously as a County Elected Officer.
 - (2) A nominee for Area Secretary or Treasurer or Secretary-Treasurer must be a member of KEHA and have served as a county or club Secretary and /or Treasurer.
- d. The Nominating Committee shall notify the nominees, the nominees' County Presidents and Extension Family & Consumer Sciences Agent and request the attendance of the nominees at the Area Annual Meeting at which the election is to be held.
- e. The Nominating Committee shall report the names of candidates to the voting delegates of the Area at the Area Annual Meeting.
- f. Nominations may be made from the floor by any voting delegate, provided the nominee's credentials are submitted by the County Extension Homemakers Council and signed by a County Council Officer other than the candidate.
- g. Election shall be by ballot. A candidate must receive a majority vote of the official delegates voting to be duly elected.
- h. The term of office shall be three years. The President-elect, (if applicable) shall serve for one year, followed by a term as President. New officers shall assume office at the close of the Area Meeting at which they are elected.
- i. A vacancy in the office of Area President shall be filled by the Vice-President or First Vice-President (if applicable) for the unexpired term. The Area Executive Committee shall fill vacancies occurring in any other office providing credential requirements of Article III, Section 5, (c) have been satisfied. The appointment shall be for the unexpired term.

Section 6. Duties of State Officers and Elected Chairpeople

- a. The duties of the President shall be:
 - (1) To preside over all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings;
 - (2) To represent the KEHA at meetings of other organizations (this duty may be delegated);
 - (3) To attend at least one Annual Meeting in each Area during the term of office;
 - (4) To make a report of activities to voting delegates at the KEHA Annual Meeting;
 - (5) To appoint all special committees and standing committees unless otherwise provided for;
 - (6) To appoint a KEHA Parliamentarian who, after review and approval by the Executive committee shall serve the same tenure as the President;

- (7) To appoint one member each year to serve a three-year term on the Bylaws Committee to review the bylaws and to propose changes as needed;
 - (8) To appoint the 2nd voting delegate to the National Volunteer Outreach Network (NVON) meeting;
 - (9) To serve as an ex-officio member of all committees except the nominating committee;
 - (10) To be responsible for the annual update of the organizational history of KEHA;
 - (11) To promote a closer working relationship between the KEHA Board of Directors and KEHA membership.
- b. The duties of the President-Elect shall be:
- (1) To attend all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings;
 - (2) To prepare for the office of President, by accompanying the President at various meetings and functions;
 - (3) To assist the President and perform all assigned duties during the one-year term of office;
 - (4) To serve with vote on the Executive Committee and the KEHA Board of Directors;
 - (5) To attend meetings that the President deems necessary, representing KEHA;
 - (6) May serve as official delegate to the Associated Country Women of the World (ACWW) Triennial Meeting and the orientation to that conference Country Women's Council (CWC Meeting), and report back to the general membership; and,
 - (7) To promote a closer working relationship between the KEHA Board of Directors and KEHA membership.
- c. The duties of the First Vice-President shall be:
- (1) To attend all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings;
 - (2) To serve as aide to the President;
 - (3) To perform the duties of the President in his/her absence or inability to serve and to assume the office of President in the event of a vacancy in that office;
 - (4) To assume the office of President-elect in the event of a vacancy in that office;
 - (5) To serve as Chairperson of the Program of Work; leading and coordinating Educational Program Chairpeople and Kentucky Cooperative Extension Service Advisors to develop programs, awards and recognition;
 - (6) To plan and coordinate educational sessions and workshops for the KEHA Annual Meeting in cooperation with the Educational Program Chairpeople; and,
 - (7) To promote a closer working relationship between the KEHA Board of Directors and KEHA membership.

- d. The duties of the Second Vice-President shall be:
- (1) To attend all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings;
 - (2) To serve as KEHA Membership Chairperson providing programming ideas to encourage and promote membership;
 - (3) To serve as aide to the President;
 - (4) To perform all the duties of the President or First Vice President in their absence or inability to serve;
 - (5) To prepare annual membership reports to KEHA;
 - (6) To work with the KEHA Marketing and Publicity Chairperson on marketing, providing internal and external publicity promoting KEHA;
 - (7) To provide housing and availability of KEHA marketing materials;
 - (8) To be responsible for all aspects of ordering merchandise items and maintaining and selling KEHA branded merchandise by mail, at the KEHA Annual Meeting and other appropriate venues;
 - (9) To oversee publishing of KEHA newsletter or delegate/appoint a qualified individual;
 - (10) To appoint and chair the committee to review the grant criteria and guide the process in determining awards; and,
 - (11) To promote a closer working relationship between the KEHA Board of Directors and KEHA membership.
- e. The duties of the Secretary shall be:
- (1) To attend all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings, taking minutes and preparing them for distribution;
 - (2) To handle correspondence as requested by the State President and/or the State Board of Directors;
 - (3) To make minutes and records of meetings available to board members within 60 days of the close of the meeting;
 - (4) To keep on file the names of all committee members, the purpose of the committee and the reports of the committee;
 - (5) To work with state advisor to preserve in archiving the minutes, annual reports, financial reports, and other historical data; and,
 - (6) To promote a closer working relationship between the KEHA Board of Directors and KEHA membership.
- f. The Duties of the Treasurer shall be:
- (1) To attend all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings;
 - (2) To keep an accurate record of all KEHA funds and have records reviewed annually by a Certified Public Accountant;

- (3) To submit any and all forms required by the Internal Revenue Service for non-profit corporations and as required by the State of Kentucky on or before the required date;
- (4) To keep records as established unless changes are recommended by the retained Certified Public Accountant, including separate records of:
 - General Fund
 - Evans/Hansen/Weldon Memorial Scholarship Fund
 - Coins for Change
 - All Special Funds;
- (5) To receive dues from the counties and report paid memberships to the 2nd Vice-President;
- (6) To pay monies as directed by the Board of Directors;
- (7) To give complete Treasurer's report at business meetings of the Board of Directors and the KEHA Annual Meeting;
- (8) To serve on the finance committee; and,
- (9) To promote a closer working relationship between the KEHA Board of Directors and KEHA membership.

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g. The duties of the Treasurer-Elect shall be:

- 1) To attend all KEHA business meetings, which includes Board of Directors, Executive Committee, KEHA Annual Meeting and any special-called meetings.
- 2) To prepare for the office of Treasurer by accompanying the Treasurer to various meetings and functions.
- 3) To assist the Treasurer and perform any assigned duties during the 1-year term of office.
- 4) To serve as a vote on the Executive Committee and KEHA Board
- 5) To attend meetings the Treasurer deems necessary.
- 6) To serve as a member of the Finance Committee.

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g-h. The Duties of KEHA Educational Chairpeople shall be:

- (1) To attend all KEHA business meetings which include Board of Directors, KEHA Annual Meeting and any other special called KEHA Meetings;
- (2) To develop and implement KEHA programs;
- (3) To compile annual reports to KEHA;
- (4) To work with the Cooperative Extension Service personnel on developing KEHA educational programs;
- (5) To develop any special projects that the KEHA Board of Directors recommends to meet a current identified need;
- (6) To develop and implement any contests and awards which shall be reviewed and approved by the KEHA Board of Directors;
- (7) To give a written report at the Fall Board of Directors' Meeting and an oral report at the Spring Board of Directors' Meeting; and,
- (8) To promote a closer working relationship between the KEHA Board of

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Directors and KEHA membership.

h.i. The Duties of KEHA Marketing and Publicity Chairperson shall be:

- (1) To attend all KEHA business meetings which include Board of Directors, KEHA Annual Meeting and any other special called KEHA Meetings;
- (2) To interface with State 2nd Vice President and Area Vice Presidents for Marketing and Publicity purposes;
- (3) To coordinate KEHA Week statewide and maintain the Website Toolbox;
- (4) To manage the KEHA social media presence;

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- (5) To give an oral report at the Fall Board of Directors' Meeting and at the Spring Board of Directors' Meeting;
- (6) To develop materials for use in the statewide promotion of KEHA; and
- (7) To collaborate with other organizations to market KEHA.

Section 7. Duties of Area Officers.

a. The duties of the Area President shall be:

- (1) To represent the Area on the KEHA Board of Directors;
- (2) To provide an oral report (along with a written copy of the report for each board member) of the Area activities at the KEHA Fall Board of Directors' meeting;
- (3) To provide a written report to the area council members pertaining to information received at the KEHA spring and fall board meetings and the KEHA Annual State Meeting;
- (4) To attend at least one meeting or event in each county of the area during the term of office; expenses to be paid by host county if possible;
- (5) To preside at all Area Meetings;
- (6) To appoint area chairpeople when applicable;
- (7) To appoint an Internal Audit Committee to examine the treasurer's books, annually that shall consist of the Area President and two additional members of the Area Council; and,
- (8) To serve when assigned to a special project by the State President.
- (9) To maintain a copy of the area bylaws and ensure they match the requirements in the state bylaws; to ensure each county maintains a copy of the county bylaws.

b. The duties of Vice-President or (if applicable) First Vice-President shall be:

- (1) To attend all Area meetings;
- (2) To serve as aide to the President;
- (3) To perform all duties of the President in that officer's absence or inability to serve and to assume the office of President or President-elect (if applicable) in the event of a vacancy in either of these offices;
- (4) To implement, promote, and carry out KEHA Educational Programs;
- (5) To prepare annual reports as specified in the area bylaws; and,

- (6) To perform all other duties as may be assigned to that office by either the Area President or Area Council.
- c. The duties of (if applicable) Second Vice-President shall be:
- (1) To attend all Area Meetings;
 - (2) To serve as aide to the President;
 - (3) To inform county of all available materials marketing KEHA;
 - (4) To provide information and training on marketing KEHA in order to increase membership; and,

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- (5) To perform all other duties as may be assigned to that office by either the Area President or the Area Council.
- d. The duties of the Secretary and Treasurer or Secretary-Treasurer shall be:
- (1) To keep an accurate record of all Area funds and present a complete and written record at the Annual Business Meeting, or whenever requested, of money received and paid out; and,
 - (2) To record and preserve accurate minutes and records of all Area meetings and Area Council meetings.
 - (3) To archive area minutes, annual reports, financial reports, and other historical data in accordance with the KEHA Organizational Guide.

ARTICLE IV - BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE

Section 1. Board of Directors

The direction of the affairs of the State Association shall be vested in a Board of Directors composed of the five elected state officers of the Association and the President-~~e~~lect (when applicable) and the Treasurer-elect (when applicable), which serves as the Executive Committee, the fourteen elected Area Extension Homemakers Association Presidents, eight elected Educational Program Chairpeople, and one elected Marketing and Publicity Chairperson, all with voting privileges, including the President who may vote if desiring to do so or who may vote to break or make a tie. The action of the Board of Directors shall be subject to policies adopted by the Association. The Assistant Director of Extension Family and Consumer Sciences, the assigned Extension Advisor, the President of the Kentucky Extension Association of Family and Consumer Sciences, the KEHA Parliamentarian and a Master Farm Homemaker's Guild representative shall be non-voting, ex-officio members and shall serve in an advisory capacity to the Association.

- a. Annual Meetings - The Board of Directors shall have one spring meeting, and one fall meeting per year and;
- b. Quorum - One-half of the membership of the Board of Directors shall constitute a quorum.

Section 2. Executive Committee

- a. The Executive Committee shall be composed of the five elected officers of the State Association, the KEHA Parliamentarian and the President-~~e~~lect when applicable and the Treasurer-elect when applicable;
- b. The Committee shall plan meetings of the Board of Directors and the Annual Business Meeting of KEHA;
- c. The committee shall meet as often as necessary to attend to the business of KEHA; and,
- d. The committee shall review and approve all position appointments.

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ARTICLE V – FINANCING

Section 1. Dues

- a. Annual dues of the KEHA shall be **five dollars** per member payable by December 15 of each year to the KEHA Treasurer by the Treasurer of each County Association, based on membership as of December 1 and shall be delinquent on December 31. **Any county whose dues are delinquent will not have the privilege of voting at the Annual Business Meeting of the KEHA.**
- b. Area Dues - These shall be as provided in the bylaws of each Area Association.
- c. County Dues - These shall be as provided in the bylaws of each County Association.

ARTICLE VI - MEETINGS

Section 1. KEHA Meetings

The Kentucky Extension Homemakers Association, Inc. shall have a KEHA Annual Meeting. The place and date is designated by the Board of Directors.

- a. Special meetings may be called by the President or by two thirds vote of the Board of Directors or by request of one third of the County Associations, stating reasons for the meeting. Notice of all special meetings shall be sent at least 10 days prior to the meeting, stating the objectives of the meetings and the subject or subjects to be considered.
- b. At all meetings of the KEHA, the voting delegates from each county present shall constitute a quorum.
- c. Annual Business Meeting - All Board of Director members shall have the privilege of making motions and entering into debate at KEHA Annual Meetings but do not have the privilege to vote except when acting as an official voting delegate for their county. The President may vote to break or make a tie.

Section 2. Area Meetings

Area meetings may be held annually. An area must have at least one meeting every three years. Each area has the responsibility of developing the program for its area meetings.

Special meetings may be called by the President, or by request of one third of the member counties,

stating reason or reasons for meeting.

ARTICLE VII - AMENDMENTS

The State Bylaws may be amended by two thirds vote of the county voting delegates at the KEHA Annual Meeting. Copies of the proposed bylaw changes shall be sent to each county's two voting delegates and to the County Extension Agent for Family & Consumer Sciences at least two weeks before the KEHA annual meeting.

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ARTICLE VIII - DISPOSITION OF ASSETS IN CASE OF DISSOLUTION

The Board of Directors of the Kentucky Extension Homemakers Association, Inc. directs that in case of dissolution of the Kentucky Extension Homemakers Association, Inc. all assets of the Association be transferred to the University of Kentucky Family and Consumer Sciences Extension Legacy Fund.

ARTICLE IX - PARLIAMENTARY AUTHORITY

The rules contained in the latest edition of Roberts Rules of Order Newly Revised shall govern this organization in all cases to which they are applicable and in which they are not inconsistent with the KEHA Bylaws.

Revised	April 28, 1998	April 27, 1999	April 24, 2001	April 19, 2005
	May 14, 2008	April 22, 2009	May 12, 2010	May 16, 2012
	May 6, 2015	May 8, 2018	May 15, 2019	June 22, 2021
	May 11, 2022	May 7, 2025	<u>May 13, 2026</u>	



***Bylaws Changes Recommended
By the KEHA State Board***

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1. Article III, Section 1.a.: Add “and a Treasurer-Elect position (when applicable).”

**ARTICLE III - OFFICERS AND ELECTED CHAIRPEOPLE
ELECTION AND DUTIES**

Section 1. Officers

- a. The officers of the KEHA shall be a President, a President-elect (when applicable), a First Vice-President, a Second Vice-President, a Secretary, ~~and a Treasurer,~~ **and a Treasurer-elect position (when applicable).**

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2. Article III, Section 4.c.: Add “Treasurer/Treasurer-Elect” to c.3. stating that a nominee must be a KEHA member and be eligible for bonding; and Article III, Section 4. J.: Add “when the Treasurer-Elect moves up to Treasurer.”

- (3) A nominee for Treasurer/~~Treasurer-elect~~ must be a member of KEHA and shall be eligible for bonding, knowledgeable in bookkeeping and familiar with long- and short-term investments. A nominee must have served as Treasurer of the County or Area Extension Homemakers Association.
- j. The Secretary shall be elected the year the President-elect moves up to President, the First Vice-President ~~and Treasurer~~ shall be elected the following year when the Treasurer-elect moves up to Treasurer, and the President-elect and Second Vice President the next year.

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3. Article III, Section 4.k.: Add “and Treasurer-Elect” to the first sentence and add a new sentence as the third sentence. “The Treasurer-elect shall serve for one year, followed by a three-year term as Treasurer.”

- k. Officers, with the exception of President-elect and Treasurer-elect, shall serve for a term of three years or until their successors are elected or appointed. The President-elect shall serve for one year, followed by a three-year term as President. The Treasurer-elect shall serve for one year, followed by a three-year term as Treasurer. No officer shall submit credentials for an additional term for the office they currently hold. New officers will take office July 1.

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4. Article III, Section 4.I.(1): Delete “and Treasurer”; and in Article III, Section 4.I.(3): Add “and the Treasurer-elect.”

- (1) The following Chairpeople shall be elected the same year as the First Vice President ~~and Treasurer~~.
 - Environment, Housing & Energy
 - Leadership Development
 - Food, Nutrition & Health
- (2) The following Chairpeople shall be elected the same year as the President Elect and Second Vice President.
 - Family & Individual Development
 - Cultural Arts & Heritage
 - International
- (3) The following Chairpeople shall be elected the same year as the Secretary and the Treasurer-elect.
 - 4-H Youth Development
 - Management & Safety

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5. Article III, Section 6: Insert an all-new section g as noted.

g. The duties of the Treasurer-Elect shall be:

- 1) To attend all KEHA business meetings, which includes Board of Directors, Executive Committee, KEHA Annual Meeting and any special-called meetings.
- 2) To prepare for the office of Treasurer by accompanying the Treasurer to various meetings and functions.
- 3) To assist the Treasurer and perform any assigned duties during the 1-year term of office.
- 4) To serve as a vote on the Executive Committee and KEHA Board
- 5) To attend meetings the Treasurer deems necessary.
- 6) To serve as a member of the Finance Committee.

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6. Article IV, Section 1: Add “and the Treasurer-elect (when applicable)”; and in Article IV, Section 1.2a.: Add “and the Treasurer-elect when applicable.”

Section 1. Board of Directors

The direction of the affairs of the State Association shall be vested in a Board of Directors composed of the five elected state officers of the Association and the President-~~e~~lect (when applicable) and the Treasurer-elect (when applicable), which serves as the Executive Committee, the fourteen elected Area Extension Homemakers Association Presidents, eight elected Educational Program Chairpeople, and one elected Marketing and Publicity Chairperson, all with voting privileges, including the

Section 2. Executive Committee

- a. The Executive Committee shall be composed of the five elected officers of the State Association, the KEHA Parliamentarian and the President-~~e~~lect when applicable and the Treasurer-elect when applicable;

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BYLAWS

- * After these changes are approved and completed, a new revision date will be added to the end of the Bylaws.

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FY 27 Budget Proposed_2nd draft

Projected Income	2025-2026 Budget	2026-2027 Budget PROPOSED
Dues (10,840 members @ \$5.00)	\$ 56,000.00	\$ 54,200.00
Merchandise	\$ 2,000.00	\$ 4,000.00
Interest	\$ 100.00	\$ 50.00
Interest Money Market (one-time adjustment)	\$ -	\$ 1,200.00
Carry Forward From Fiscal Year Ending June 30, 2025	\$ 6,350.00	\$ 6,050.00
TOTAL EXPECTED INCOME	\$ 64,450.00	\$ 65,500.00
Projected Expenses		
Dues (CWC/ACWW 215, NVON 100, Non-Profit Network?)	\$ 500.00	\$ 500.00
Program of Work (8 Chairmen @ \$200 each)	\$ 1,600.00	\$ 1,600.00
Memorial Fund	\$ 50.00	\$ 50.00
New Board Member Orientation (Transition Meeting)	\$ 1,250.00	\$ 1,210.00
Executive Committee Expenses		
President	\$ 3,000.00	\$ 3,000.00
President Elect	\$ -	\$ -
1st Vice President	\$ 1,000.00	\$ 1,000.00
2nd Vice President	\$ 250.00	\$ 250.00
Secretary	\$ 200.00	\$ 200.00
Treasurer	\$ 1,100.00	\$ 1,100.00
Treasurer Advisor (future Treasurer-Elect)	\$ -	\$ 250.00
Parliamentarian	\$ 60.00	\$ 60.00
Board Travel to Area Meetings (14 meetings)	\$ 2,250.00	\$ 2,250.00
Board Expenses		
Fall Board	\$ 7,700.00	\$ 7,800.00
Spring Board	\$ 9,000.00	\$ 9,100.00
State Meeting	\$ 5,200.00	\$ 5,300.00
NVON (registration fee)	\$ 1,000.00	\$ 500.00
Outgoing board member gifts (committee suggests \$50 per person)	\$ 800.00	\$ 400.00
Archives	\$ 50.00	\$ 50.00
Insurance & Taxes		
General Liability	\$ 2,200.00	\$ 2,200.00
Treasurers Bond	\$ 500.00	\$ 200.00
CPA	\$ 2,200.00	\$ 2,200.00
Corporation Fee	\$ 50.00	\$ 50.00
Sales Tax	\$ 150.00	\$ 150.00
Gaming Tax	\$ 90.00	\$ 90.00
Legal Fees	\$ 250.00	\$ 250.00
Bank Scanner Fees	\$ -	\$ 340.00
Public Relations		
KEHA merchandise	\$ 1,500.00	\$ 2,000.00
Membership Awards (golden key etc.)	\$ 600.00	\$ 600.00
Newsletter	\$ 8,800.00	\$ 8,800.00
Area Meetings (14 @ \$600.00)	\$ 8,400.00	\$ 8,400.00
Marketing Expenses (Marketing & Publicity Chair)	\$ 200.00	\$ 200.00
Website Maintenance	\$ -	\$ 1,000.00
Outside Organizations		
Master Clothing Volunteer Support	\$ 2,500.00	\$ 2,400.00
KEAFCS	\$ 500.00	\$ 500.00
KEHA Development Grants	\$ 1,500.00	\$ 1,500.00
TOTAL BUDGETED EXPENSES	\$ 64,450.00	\$ 65,500.00

PROPOSED BUDGET - 2027 KEHA STATE MEETING

2026 2027 PROPOSED

INCOME			
	Registration Fees (for 2026: \$170 full or \$150 partial; figuring 450 at \$160 AVG)		
	Opening Meal 400 @ \$50		
	Closing Lunch 300 @ \$40	\$ 64,000.00	\$ 72,000.00
	Shirts @ \$20 (x200 shirts)	\$ 1,600.00	\$ 4,000.00
	Hands-On Expenses	\$ 500.00	\$ 500.00
	Learning Session Fees	\$ 1,000.00	\$ 1,000.00
	Trade Show (vendors)	\$ 900.00	\$ 900.00
	Quilt Square Auction Income	\$ 2,500.00	\$ 2,500.00
	Master Farm Homemaker Lunch 25 @ \$40	\$ 1,000.00	\$ 1,000.00
TOTAL INCOME		\$ 71,500.00	\$ 81,900.00

EXPENSES			
	Meeting Room Rental	\$ 18,000.00	\$ 3,800.00
	Food & Beverage (opening and closing lunches)	\$ 25,000.00	\$ 33,000.00
	Master Farm Homemaker Lunch	\$ 1,000.00	\$ 1,000.00
	Table Rental (Cultural Arts; Raffle/Auction/Showcase)	\$ 2,000.00	\$ 8,000.00
	Quilt Squares - poster board rental	\$ 700.00	\$ 850.00
	Audio/Visual Equipment	\$ 7,750.00	\$ 15,000.00
	Speakers (honorarium)	\$ 500.00	\$ 500.00
	Decorations (opening \$400, general/awards \$400)	\$ 1,000.00	\$ 800.00
	Printing (program)	\$ 1,000.00	\$ 1,000.00
	Registration Gift (Tote Bags) (\$6.60 per item at 450 items)	\$ 2,550.00	\$ 3,000.00
	Registration Packets (Name Tags, Session Information)	\$ 700.00	\$ 700.00
	Awards (gift cards and certificates instead of plaques)	\$ 500.00	\$ 850.00
	Shirts	\$ 1,200.00	\$ 3,000.00
	Guests (1 meal for 10 guests)	\$ 500.00	\$ 500.00
	Gifts (session speaker gifts)	\$ 600.00	\$ 800.00
	Hands-On Expenses	\$ 500.00	\$ 500.00
	Learning Session Fees	\$ 1,000.00	\$ 1,000.00
	Cultural Arts Judges and Ribbons	\$ 400.00	\$ 400.00
	Master Bill Rooms	\$ 6,500.00	\$ 6,500.00
	Vendor expenses (ie: Postage, solicitations, confirmations)	\$ 100.00	\$ 100.00
	Event Insurance	\$ -	\$ 600.00
TOTAL EXPENSES		\$ 71,500.00	\$ 81,900.00

2026 KEHA PRESIDENT'S REPORT

What a whirlwind my first year as KEHA President has been. It began with a transition meeting with the outgoing President Brenda Hammons. I appreciate so much all her knowledge and advice that she passed on to me. I, along with several other Kentucky Homemakers, attended the 26th Annual Conference of the National Volunteer Outreach Network (NVON) on July 8-10, 2025, at the Northfield Inn & Conference Center in Springfield, Illinois. The theme of the conference was "*Planting Many Seeds...Expect Growth.*" It was a wonderful conference filled with learning, networking, and fun. The NVON 2025-2027 Project is "*Break the Stigma, Unite Hope, Mental Health Matters.*" Their goal is to increase awareness in our communities and to partner with organizations and businesses to promote mental health awareness. I believe good mental health is crucial in our lives, communities, counties, areas, and our state. Shortly after, I attended the ACWW USA conference on July 22-25, 2025, at the Holiday Inn Cincinnati Airport in Erlanger, Kentucky. The ACWW World President Magdie de Kock was in attendance, as well as the ACWW USA President Bonnie Teeple. The conference also was filled with learning, networking, and fun.

I had the honor of attending some of the KEHA Area Annual Meetings, and I thoroughly enjoyed meeting Homemakers from different parts of the state. Our Homemakers are hard working women and eager to share what they were doing in their areas. The ladies were warm and welcoming, and I greatly appreciated the opportunity to visit with them. I look forward to attending more Area meetings this summer and fall.

Our current membership stands at 10,849 members, which is a decrease from last year's numbers. Part of the decrease was because, sadly, some of our members passed away. Additionally, some counties did not get their membership dues mailed in time. I encourage all members to continue to work on recruiting and retaining members. It is important to pay attention to deadlines for membership, reporting, contests, and awards so we can celebrate our successes.

The Volunteer Service Units (VSU) our Homemakers turned in for 2025 totaled 778,393 hours. At the Kentucky volunteer hourly rate of \$30.60 as reported by Independent Sector, this translates to a value of \$23,818,818.76 to our local communities and counties throughout the state. You should all be very proud of yourselves! Let's continue to document and turn in those VSUs.

I want to emphasize our continued commitment to ovarian cancer, and I hope every Homemaker gets their free screening annually for this disease. Your contributions to the Ovarian Cancer Research and Screening Program at the University of Kentucky aid in the efforts to fight against ovarian cancer. Also, for the very first time, the 2026 KEHA Leadership Academy had attendees from all 14 areas. This third Leadership Academy was a continuation of a great program, and the participants all gained valuable leadership skills.

KEHA is launching a brand-new website that will allow more flexibility to share important information with our Homemakers. The home page link will still be www.keha.org,

but it will have a new web host and designer, with a new look and feel. All page link addresses other than the homepage will change. We thank the University of Kentucky for hosting our website in the past. We are working tirelessly to update the site, so it is an essential tool and a one-stop shop to find information about all things Homemakers.

KEHA is so lucky to have an active and involved State Board of more than 30 members who work tirelessly to carry out the Programs of Work and provide leadership throughout the state. I also want to acknowledge and thank the University of Kentucky, their staff, and all our FCS agents for their support and guidance. Our partnership benefits our members, their families, and their communities.

I look forward to the next two years and am excited to see what the future holds for KEHA and our Homemakers.

Sincerely,
Henrietta Sheffel, KEHA President



2026 KEHA Board Election Ballot

1st Vice President

Sharon Fields, Greenup County

Treasurer

Debra Rolen, Pike County

Elaine Stevens, McCracken County

Environment, Housing, & Energy Chairperson

Maryloretto Resing, Kenton County

Leadership Development Chairperson

Carmela Ballard, McCracken County

Food, Nutrition, & Health Chairperson

Rhonella Chaffin, Johnson County

Charlinda Fugate, Perry County

Marketing & Publicity Chairperson

Karen Abner, Wayne County

Edna Holt McCrady, Daviess County

STATE OFFICER NOMINATION FORM

Please do not include information not requested on this form. All information should be typed or legibly printed. (Qualifications are listed in Bylaws Article III, Sec 4. Position descriptions for each state officer position are available at www.keha.org in the State Board section.)

Send to: Barbara Seiter, KEHA Secretary, 8669 Valley Circle Drive, Florence, KY 41042

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Sharon Fields

ADDRESS OF NOMINEE [REDACTED]

Flatwoods KY 41139

COUNTY Greenup

Phone [REDACTED] Email [REDACTED]

Nomination for: (check one)

<input type="checkbox"/> President	<input type="checkbox"/> President-Elect
<input checked="" type="checkbox"/> 1 st Vice-President	<input type="checkbox"/> 2 nd Vice-President
<input type="checkbox"/> Secretary	<input type="checkbox"/> Treasurer

Offices Held in KEHA – List years served in each office at each level:

Offices Held:	Local Club	County	Area	State
President	5 years	2 years		
Vice President				
Secretary				
Treasurer				
Educational Chairperson <i>Please List:</i>	Food, Nutrition, & Health 6 years Leadership 6 years	Food, Nutrition, & Health 6 years Leadership 6 years	Food, Nutrition, & Health 6 years	Food, Nutrition, & Health 2 years Marketing 3 years
Committee Chairperson <i>Please List:</i>			<i>CAMP DIRECTOR</i> Bag & T-Shirt Committee 1 year	Co-Chair Membership & Marketing 2 years

Personal Sketch of Nominee: (Optional)

Hobbies Church, Family time, Crafting, sewing, and gardening,

STATE OFFICER NOMINATION FORM CONTINUED

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

Greenup County Genealogy Club - Treasurer & WEB SITE COORDINATOR

Greenup County Retired Teachers - Secretary

Greenup County Public Library - Book Club Coordinator

Greenup County Master Gardeners - Secretary

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Sharon Jelds
To be signed by the Nominee

Candidate for KEHA State Treasurer must also submit Appendix 12 – Bonding Form.

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Sharon serves her community with compassion and grace. Her leadership and ability to lead successful programs are unmatched in our community.

SIGNED: Rhonda Barker, MCV

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Sharon shows exceptional leadership on the club, county, area, and state level. She has served as the Northeast Area Enrichment Camp Director, as well as planning and implementing various events in Greenup County.

SIGNED: Lora B Pullin

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

STATE OFFICER NOMINATION FORM

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NAME OF NOMINEE Debra y Rolen

ADDRESS OF NOMINEE [REDACTED]

Stone, KY 41567

COUNTY PIKE

Phone [REDACTED]

Email [REDACTED]

- Nomination for: (check one)
- | | |
|---|---|
| <input type="checkbox"/> President | <input type="checkbox"/> President-Elect |
| <input type="checkbox"/> 1 st Vice-President | <input type="checkbox"/> 2 nd Vice-President |
| <input type="checkbox"/> Secretary | <input checked="" type="checkbox"/> Treasurer |

Offices Held in KEHA – List years served in each office at each level:

Offices Held:	Local Club	County	Area	State
President	PIKEVILLE	PIKE	NEA	KY
Vice President				
Secretary				
Treasurer	6 YRS 6 YRS 6 Years			
	BELFRY/PIKE Co.		NEA	KY
Educational Chairperson <i>Please List:</i>	FOOD & NUTRITION	PIKE	NEA	KY
Committee Chairperson <i>Please List:</i>	MANAGEMENT & SAFETY	PIKE	NEA	KY

Personal Sketch of Nominee: (Optional)

Hobbies Sewing, quilting, crocheting, spending time with my family

STATE OFFICER NOMINATION FORM CONTINUED

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

Quilt Guild President - 2 years
When I worked I was Chairman of the Board of the Association of Records Management, President of the Postal Customer Council and I was only the sixth woman to belong to the Lions Club

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Charleston SC

Debra Y. Rolan

To be signed by the Nominee

Candidate for KEHA State Treasurer must also submit Appendix 12 - Bonding Form.

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Debra Rolan has served as treasurer at the county and now area level. She has an excellent knowledge of finances. I have always known her to be accurate with her record-keeping. She has always prepared budgets and financial reports in a timely manner. I highly recommend Debra Rolan for the position of KEHA Treasurer. You will not be disappointed.
SIGNED: Cathy Harville

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Debra Rolan has demonstrated outstanding leadership within the Homemakers program, serving effectively as both Area treasurer and county club president. Her attention to detail and strong organizational skills are evident in her record keeping. Debra's dedication and reliability make her a valued asset to the program.
SIGNED: Chelsea W

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

BONDING FORM

NAME DEBRA Y. ROLEN

ADDRESS [REDACTED]
STONE KY 41567

PHONE [REDACTED]

BONDING COMPANY State Farm Insurance

ADDRESS 4545 N. Mayo Trail
Pikeville, Ky 41501

PHONE (606) 432-4444

This is to certify that Debra Y. Rolan can be bonded for
\$300,000.00.

Matthew Hill for Jennifer Reynolds 10.2.25
Bonding Company Agent Signature Date

Note: This form must be attached to the State Officer Nomination Form submitted by candidates for Treasurer.

Bond can be Completed on or after March 5, 2026

STATE OFFICER NOMINATION FORM CONTINUED

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

Business Owner since 2009 - Worldwide Commercial Marine Sales dealing with all sales, accounting, payroll, & taxes

Kiwanis Club Lt. Governor District 15; Kiwanis KYTN District Children Foundation Board of Directors;

Kiwanis District Training and Leadership Team; Church Parish Council Chair and Giving Tree Coordinator;

Boy Scouts of America District Commissioner, Cubmaster, Leader, Awards Chair; Girl Scouts of

America Leader, Board of Directors, Leadership Training, Area Director;

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Elaine Stevens

To be signed by the Nominee

Candidate for KEHA State Treasurer must also submit Appendix 12 – Bonding Form.

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Elaine Stevens exemplifies Extension values as seen in her numerous certifications. Her honesty, leadership, commitment, management, and organizational skills abound. The many offices & positions she has held and activities she has chaired speak well of her Extension heart. Elaine is also active & involved in her church and community. Her dedication is unrestrained.

SIGNED: *Frances Hines*

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Elaine Stevens has held many positions in McCracken County Extension Homemakers. Her qualifications precede her in her many roles and offices that she has held in our county.

Elaine has a wide range of accomplishments over the many years that she has been part of McCracken County Extension Homemakers. Her knowledge in the treasury position is extensive.

SIGNED: *Carmela Ballard*

McCracken County Homemakers President

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

BONDING FORM

NAME Mary Elaine Stevens

ADDRESS [REDACTED]

Paducah, KY 42001

PHONE [REDACTED]

BONDING COMPANY Travelers

ADDRESS 630 Jefferson St

Paducah, KY 42001

PHONE 270-444-7291

This is to certify that Mary Elaine Stevens can be bonded for \$300,000.00.


Bonding Company Agent Signature

3/23/26
Date

Note: This form must be attached to the State Officer Nomination Form submitted by candidates for Treasurer.

STATE CHAIRPERSON NOMINATION FORM

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Send to: Barbara Seiter, KEHA Secretary, 8669 Valley Circle Drive, Florence, KY 41042

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Maryloretto Resing

ADDRESS OF NOMINEE [REDACTED]

COUNTY Kenton Independence, Ky 41051

Phone [REDACTED]

Email [REDACTED]

Educational Chairpeople: (Check One)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Environment, Housing, & Energy | <input type="checkbox"/> Cultural Arts & Heritage |
| <input type="checkbox"/> Family & Individual Development | <input type="checkbox"/> Food, Nutrition, & Health |
| <input type="checkbox"/> 4-H Youth Development | <input type="checkbox"/> International |
| <input type="checkbox"/> Leadership Development | <input type="checkbox"/> Management & Safety |
| <input type="checkbox"/> Marketing and Publicity Chairperson | |

Offices Held in KEHA – List years served in each office at each level:

Offices Held:	Local Club	County	Area	State
President	7 + CEC 4	8	2	
Vice President	8 + CEC 4	8	2	
Secretary	4	CEC 4		
Treasurer				
Educational Chairperson Please List:	International Family Mgmt & Safety	International Family	International	
Committee Chairperson Please List:	Nomination Bylaws Auction Fund Raiser	Nomination Building Maintenance By-Laws		

CEC
Nomination
Building Maintenance
Bylaws

STATE CHAIRPERSON NOMINATION FORM CONTINUED

Personal Sketch of Nominee: (Optional)

Hobbies Reading Sewing Gardening Paper Crafting
Family especially 9 grandchildren.

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

Ky Counseling Ass State Officers Pres, 2nd Vice Pres, Vice, Past President.
YWCA No Ky Board (6yr) Chairperson of St. Cecilia School Board (5yrs)
Director of RCIA (16yrs), MASTER Clothing Steering Com. (2 terms/3yr.)
CEC president 7yrs, vice 4yrs, Secretary 4yrs, Church lecturer & Eucb. Minister
By signing this form, I verify I'm an active member of KJHA and my dues are current.
Volunteer at Retirement Home.
Volunteer Counselor in Elementary School. Thyanoretta Reding
To be signed by the Nominee

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

SIGNED: _____

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

SIGNED: _____

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

Recommendation for Maryloretto Resing

I am happy to recommend Maryloretto Resing as state environment, housing, and energy chair. Maryloretto has been an active member in state, area, and county leadership roles in homemakers and many organizations for years. She is always willing to step up as a leader, not just in title but in her active, caring actions. Maryloretto is dependable and always organized in her leadership roles. She really cares about extension homemakers.

Kathy Byrnes, Kenton County FCS Agent (retired)

STATE CHAIRPERSON NOMINATION FORM CONTINUED

Personal Sketch of Nominee: (Optional)

Hobbies

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

By signing this form, I verify I'm an active member of KEHA and my dues are current.

To be signed by the Nominee

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

SIGNED: _____

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Marylouette Resing has consistently demonstrated strong leadership initiative, and a deep commitment to promoting sustainable practice and community education. Her ability to organize program and represent the values of Extension Homemakers will make a meaningful impact as the Environment Housing & Energy chair.

SIGNED: *Joan Bowling, Kenton Co FCS agent*

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STATE CHAIRPERSON NOMINATION FORM

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Send to: Barbara Seiter, KEHA Secretary, 8669 Valley Circle Drive, Florence, KY 41042

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NAME OF NOMINEE Carmela Ballard
 ADDRESS OF NOMINEE [REDACTED]
Paducah, Ky 42001
 COUNTY McCracken
 Phone [REDACTED] Email [REDACTED]

Educational Chairpeople: (Check One)

- | | |
|--|--|
| <input type="checkbox"/> Environment, Housing, & Energy | <input type="checkbox"/> Cultural Arts & Heritage |
| <input type="checkbox"/> Family & Individual Development | <input type="checkbox"/> Food, Nutrition, & Health |
| <input type="checkbox"/> 4-H Youth Development | <input type="checkbox"/> International |
| <input checked="" type="checkbox"/> Leadership Development | <input type="checkbox"/> Management & Safety |
| <input type="checkbox"/> Marketing and Publicity Chairperson | |

Offices Held in KEHA – List years served in each office at each level:

Offices Held:	Local Club	County	Area	State
President		2		
Vice President	2		2	
Secretary				
Treasurer				
Educational Chairperson <i>Please List:</i>		International 2		Master Farm Homemakers Guild <i>May 2025</i>
Committee Chairperson <i>Please List:</i>	events 2 communication 2 fundraiser 2	budget/finance 2 events 2 audit 2 bazaar 2 international 2 bylaw 2 fair 2 fundraiser 2 reports 2 annual day 2 nominating 2	cultural arts 2 audit 1	

STATE CHAIRPERSON NOMINATION FORM CONTINUED

Personal Sketch of Nominee: (Optional)

Hobbies

Richard and I have been married 44 years and have 6 children and 17 grandchildren, +1 on the way.

They all live close, therefore, Sunday supper is an event and all things on the farm are the "hobbies".

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

McCracken Co District Board VP* St. Jerome Parish council* Fancy Farm picnic*

Daughters of Isabella Trsr* St. Mary school vol* Paducah KY Ambassador*

McCracken Co Beautification Board* McCracken Ag Council* Champion Food Certified*

Business Net. Int, Pres, VP, Director Consultant W KY* Hospice vol. 3 yrs

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Carmela Ballard

To be signed by the Nominee

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Pres. Ballard has included a broad range of previously inactive members in her ideas and implementing them. There is new interaction between clubs, home makers knowing one another, enthusiasm about participation and KEHA. she has made a difference in the organization and individual lives

SIGNED: *Dr Beverly A. Gargano*

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

McCracken County President, Carmela Ballard holds AND is able to Balance Many Community leadership roles.

From Not only our office Homemakers, but serves on our district board, Beautification Board, area Homemaker vice president. Showing her commitment dedication Perfect for State leadership education chair.

SIGNED: *Kelly G. FLS Agent*

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

STATE CHAIRPERSON NOMINATION FORM

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Send to: Barbara Seiter, KEHA Secretary, 8669 Valley Circle Drive, Florence, KY 41042

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NAME OF NOMINEE Rhonella Chaffin

ADDRESS OF NOMINEE [REDACTED]

Louisia, Ky 41230

COUNTY Johnson

Phone [REDACTED] Email [REDACTED]

Educational Chairpeople: (Check One)

- | | |
|--|---|
| <input type="checkbox"/> Environment, Housing, & Energy | <input type="checkbox"/> Cultural Arts & Heritage |
| <input type="checkbox"/> Family & Individual Development | <input checked="" type="checkbox"/> Food, Nutrition, & Health |
| <input type="checkbox"/> 4-H Youth Development | <input type="checkbox"/> International |
| <input type="checkbox"/> Leadership Development | <input type="checkbox"/> Management & Safety |
| <input type="checkbox"/> Marketing and Publicity Chairperson | |

Offices Held in KEH/ - List years served in each office at each level:

Offices Held:	Local Club	County	Area	State
President	2			
Vice President	2			
Secretary	1	2		
Treasurer				
Educational Chairperson <i>Please List:</i>	EHE 6 4H Youth Devel 1 Manage & Safety 2 Food, Nutrition & Health 2	8 3 2		2
Committee Chairperson <i>Please List:</i>			Nominating Chair 1	Nominating Committee 2

STATE CHAIRPERSON NOMINATION FORM CONTINUED

Personal Sketch of Nominee: (Optional)

Hobbies Volunteering, Master Gardener, Cooking, Gardening, Crafts, Helping
4 kids,

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

Master Gardener - President, VP, Secretary, Treasurer
Homemaker - County President, VP, Secretary, Various Chairperson
KEAFCS Volunteer of the Year

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Rhonee Shuff
To be signed by the Nominee

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Rhonee is environment, housing, and energy chair for the county
and state. She is area and state nominating chair. She volunteers
with several groups. She is well-organized and hard-working. She
would make an excellent food and nutrition chairperson.

SIGNED: Catherine Sparks
Northeast Area President

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Rhonee is dependable, Hardworking and very knowledgeable.
She has been very helpful to lead programs
as needed.

SIGNED: Mary Sweet, FCS Agent.

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

STATE CHAIRPERSON NOMINATION FORM

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Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Charlinda Fugate

ADDRESS OF NOMINEE [REDACTED]

Hazard Ky 41701

COUNTY Perry

Phone [REDACTED] Email [REDACTED]

Educational Chairpeople: (Check One)

- | | |
|--|--|
| <input type="checkbox"/> Environment, Housing, & Energy
<input type="checkbox"/> Family & Individual Development
<input type="checkbox"/> 4-H Youth Development
<input type="checkbox"/> Leadership Development
<input type="checkbox"/> Marketing and Publicity Chairperson | <input type="checkbox"/> Cultural Arts & Heritage
<input checked="" type="checkbox"/> Food, Nutrition, & Health
<input type="checkbox"/> International
<input type="checkbox"/> Management & Safety |
|--|--|

Offices Held in KEHA – List years served in each office at each level:

Offices Held:	Local Club	County	Area	State
President	1995-1999			
Vice President		2025-2028	2025-2028	
Secretary				
Treasurer				
Educational Chairperson <i>Please List:</i>				
Committee Chairperson <i>Please List:</i>		2021 Roll Call Chair: Inspiration		

STATE CHAIRPERSON NOMINATION FORM CONTINUED

Personal Sketch of Nominee: (Optional)

Hobbies Cooking, Baking, Diamond Art, Journaling, Quilting, Senior Citizens Activities, Traveling and Crafting.

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

County and Area 4 H leader Awards, County 4 H Council, School Cafeteria

1986-1996 Area 4 H Council member, County Extension Council worked with the summer feed programs in a local school

Church Elder, Chair of Fellowship and Dinners, Co Chair with monthly feeding

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Charlinda Fugate
To be signed by the Nominee

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Charlinda has been involved in Extension both as a 4-H'er and a Homemaker. She continues to be an active leader in Extension and her community.

SIGNED: Jim L. Gibson

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Charlinda has served as county Vice President and Quicksand area Vice President, she also participated in the Leadership Academy.

SIGNED: Loni Adams

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

STATE CHAIRPERSON NOMINATION FORM

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NAME OF NOMINEE Karen Abner
 ADDRESS OF NOMINEE [REDACTED]
Monticello, Ky. 42633
 COUNTY Wayne
 Phone [REDACTED] Email [REDACTED]

Educational Chairpeople: (Check One)

- | | |
|---|--|
| <input type="checkbox"/> Environment, Housing, & Energy | <input type="checkbox"/> Cultural Arts & Heritage |
| <input type="checkbox"/> Family & Individual Development | <input type="checkbox"/> Food, Nutrition, & Health |
| <input type="checkbox"/> 4-H Youth Development | <input type="checkbox"/> International |
| <input type="checkbox"/> Leadership Development | <input type="checkbox"/> Management & Safety |
| <input checked="" type="checkbox"/> Marketing and Publicity Chairperson | |

Offices Held in KEHA – List years served in each office at each level:

Offices Held:	Local Club	County	Area	State
President	4	2		
Vice President	2			
Secretary	2			
Treasurer	2			
Educational Chairperson <i>Please List: International 4-H, Leadership</i>	4			
Committee Chairperson <i>Please List: Annual meetings Fundraisers</i>	4	2		

STATE CHAIRPERSON NOMINATION FORM CONTINUED

Personal Sketch of Nominee: (Optional)

Hobbies Sewing, crafting, hiking, travel,
scuba diving.

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

Monticello Women's Club - chairperson for membership
Wayne County Hospital Volunteers - gift shop, surgery

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Karen Jabre
To be signed by the Nominee

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

In 4 years of knowing Karen I have never seen
anyone with more energy and excitement promoting
Homemakers. She would make a great marketing promoter.

SIGNED: Shirley Hughes club vice president

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

In my 3 years of Wayne Co Homemakers I've seen Karen bring so much
energy and enthusiasm to our group. She's a born leader and not
only has ideas but also implements them! I fully endorse her for this position!

SIGNED: Melinda Webb, County Treasurer

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

STATE CHAIRPERSON NOMINATION FORM

Please do not include information not requested on this form. All information should be typed or legibly printed. Additional pages should not be attached or submitted. (Qualifications listed in Bylaws Article III Section 4. Position descriptions for each state chairperson position are available at www.keha.org in the State Board section.)

Send to: Barbara Seiter, KEHA Secretary, 8669 Valley Circle Drive, Florence, KY 41042

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Edna F. (Holt) McCrady

ADDRESS OF NOMINEE [REDACTED]

Owensboro, KY 42303

COUNTY Daviess

Phone [REDACTED]

Email [REDACTED]

Educational Chairpeople: (Check One)

- | | |
|---|--|
| <input type="checkbox"/> Environment, Housing, & Energy | <input type="checkbox"/> Cultural Arts & Heritage |
| <input type="checkbox"/> Family & Individual Development | <input type="checkbox"/> Food, Nutrition, & Health |
| <input type="checkbox"/> 4-H Youth Development | <input type="checkbox"/> International |
| <input type="checkbox"/> Leadership Development | <input type="checkbox"/> Management & Safety |
| <input checked="" type="checkbox"/> Marketing and Publicity Chairperson | |

Offices Held in KEHA – List years served in each office at each level:

Offices Held:	Local Club	County	Area	State
President	1990, 2000, 2024-2026	2012, 2020 (Co-president) 2015, 2016, 2022, 2025, 2026	2016 – 2022	
Vice President		2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2024		
Secretary				
Treasurer		2018, 2019, 2020, 2022, 2023, 2024	2023 – present	
Educational Chairperson <i>Please List:</i>	-Leadership, -4-H, -Cultural Arts, (several years for each)	-Leadership (2022- 2026) - Family & Individual Development (2019) -4-H (2017-2019) 2024-2026 -Cultural Arts (2017-2019)		
Committee Chairperson <i>Please List:</i>	-Nomination, -Fundraiser, -New Member	-Annual Meeting -Fundraisers -Area Meetings	- Area Meeting - State Meetings - NVON Meeting - 2026 Leadership Academy	

STATE CHAIRPERSON NOMINATION FORM CONTINUED

Personal Sketch of Nominee: (Optional)

Hobbies Sewing, Photography, Facebook

Other: Community organizations in which the nominee has served as a leader/chairperson/officer (list and give offices held), committees served on, awards received:

I have been a member of Owensboro Photography Club since about 1985. Here, I have served as Vice President, President, and have been treasurer for 25 years. I have helped plan the annual photo exhibition, am on the advisory board, and have been given a lifetime membership.

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Edna J McCrady

To be signed by the Nominee

Edna J McCrady 3-19-26

Recommendation 1: Additional comments on this nominee from a local Homemaker member. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Edna has served as President, Treasurer in the Green River Area. She has Wonderful leadership qualities that would serve well in any position on the Board. I highly recommend her.
SIGNED: *Michele Arnold, KEHA President*

Recommendation 2: Additional comments on this nominee from a Homemaker Council member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Edna has great leadership skills and promotes and markets County homemakers and encourages participation from County h/m's to area and State. She is an absolute asset to Davies Co. homemakers.
SIGNED: *Kate Alden, Davies Co. FRS Agent*
Green River Area and for KEHA.

Please do not include any information except this form and do not include additional pages. All information should be included on this form.



POSITION DESCRIPTION

KEHA 1st Vice President

QUALIFICATIONS:

Any nominee for the KEHA 1st vice president must be a member of KEHA and must have served as a county Extension homemaker association president and on the KEHA Board of Directors. Must know basic parliamentary procedures and have a basic understanding of KEHA state bylaws. Must have written, verbal and organizational skills.

TERM OF OFFICE:

The KEHA 1st Vice President shall serve for a term of three years, or until a successor is elected or appointed. No elected officer shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

- Serves as an aide to the president
- Serve as chair of Program of Work
- Plans and coordinates educational sessions and workshops for the KEHA Annual Meeting

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings
- Serve as an aide to the KEHA president
- Perform all duties of the KEHA president in their absence or inability to serve and to assume the office of KEHA president in the event of a vacancy in that office
- Assume office of the President-elect in the event of a vacancy in that position
- Serve as chair of the Program of Work; which includes leading and coordinating educational program chairmen and Kentucky Cooperative Extension Service Advisors to develop programs, awards and recognition
- Prepare annual reports of KEHA educational programs with the assistance of the educational program chairmen
- Prepare annual reports of KEHA education programs with the assistance of the educational program chairmen
- Plan and coordinate educational sessions and workshops for the KEHA annual meeting in cooperation with the educational program chairmen
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA State Treasurer

QUALIFICATIONS:

Any nominee for the KEHA state treasurer must be a member of KEHA and must have served or be serving as a county or area treasurer of the Extension homemaker association. Must have written, verbal and organizational skills. Must be eligible for bonding, knowledgeable in bookkeeping and familiar with long and short term investments.

TERM OF OFFICE:

An elected state treasurer shall serve for a term of three years, or until a successor is elected or appointed. No elected officer shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

- Serve as an aide to the president
- Record, preserve and maintain an accurate record of all state KEHA funds received and paid out

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include KEHA Board of Directors, KEHA Annual Meeting and any special called meetings
- Maintain an accurate record of all KEHA funds and have records reviewed annually by a Certified Public Accountant
- Submit any and all forms required by the Internal Revenue Service for non-profit corporations and as required by the State of Kentucky on or before the required date
- Maintain records as established unless changes are recommended by the retained Certified Public Accountant, including separate records of General Fund, Evans/Hansen/Weldon Memorial Scholarship Fund, Coins for Change and All Special Funds
- Receive dues from the counties and report paid memberships to the 2nd Vice-President
- Pay monies as directed by the Board of Directors
- Provide complete treasurer's report at business meetings of the Board of Directors and the KEHA annual meeting
- Serve as a member of the financial committee
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA Environment, Housing and Energy Chairman

QUALIFICATIONS:

Any nominee for the KEHA state environment, housing and energy chairman must be a member of KEHA and must have served or be serving as an officer or educational program chairman of the county or area Extension homemaker association.

TERM OF OFFICE:

An elected state educational chairman shall serve for a term of three years, or until a successor is elected or appointed. No elected chairman shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

Facilitate environment, housing and energy projects for the Kentucky Extension Homemakers Association.

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include KEHA Board of Directors, KEHA Annual Meeting and any special called meetings
- Work with the 1st Vice President and respective educational program committee to develop and implement the KEHA environment, housing and energy program of work
- Work with the 1st Vice President to compile annual environment, housing and energy reports to KEHA
- Work with personnel from the Kentucky Cooperative Extension Service to develop and deliver educational programs related to environment, housing and energy issues
- Implement special projects that the KEHA Board of Directors recommends to meet identified needs
- Develop and implement, with approval from the KEHA Board of Directors, contests and awards related to the environment, housing and energy program of work
- Provide an oral report at each fall KEHA Board of Directors meeting and a written report at each spring KEHA Board of Directors meeting
- Maintain close communication with the area environment, housing and energy chairmen in each of KEHA's 14 areas
- Promote activities and programs that protect health as well as the environment
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA Leadership Development Chairman

QUALIFICATIONS:

Any nominee for the KEHA state leadership development chairman must be a member of KEHA and must have served or be serving as an officer or educational program chairman of the county or area Extension homemaker association.

TERM OF OFFICE:

An elected state educational chairman shall serve for a term of three years, or until a successor is elected or appointed. No elected chairman shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

Facilitate leadership development projects for the Kentucky Extension Homemakers Association.

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include KEHA Board of Directors, KEHA Annual Meeting and any special called meetings
- Work with the 1st Vice President and respective educational program committee to develop and implement the KEHA leadership development program of work
- Work with the 1st Vice President to compile annual leadership development reports to KEHA
- Work with personnel from the Kentucky Cooperative Extension Service to develop and deliver educational programs related to leadership development issues
- Implement special projects that the KEHA Board of Directors recommends to meet identified needs
- Develop and implement, with approval from the KEHA Board of Directors, contests and awards related to the leadership development program of work
- Provide an oral report at each fall KEHA Board of Directors meeting and a written report at each spring KEHA Board of Directors meeting
- Maintain close communication with the area leadership development chairmen in each of KEHA's 14 areas
- Promote and serve as chairman of the KEHA scholarship committee
- Monitor and promote the Volunteer Service Unit program
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA Food, Nutrition and Health Chairman

QUALIFICATIONS:

Any nominee for the KEHA state food, nutrition and health chairman must be a member of KEHA and must have served or be serving as an officer or educational program chairman of the county or area Extension homemaker association.

TERM OF OFFICE:

An elected state educational chairman shall serve for a term of three years, or until a successor is elected or appointed. No elected chairman shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

Facilitate food, nutrition and health projects for the Kentucky Extension Homemakers Association.

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include KEHA Board of Directors, KEHA Annual Meeting and any special called meetings
- Work with the 1st Vice President and respective educational program committee to develop and implement the KEHA food, nutrition and health program of work
- Work with the 1st Vice President to compile annual food, nutrition and health reports to KEHA
- Work with personnel from the Kentucky Cooperative Extension Service to develop and deliver educational programs related to food, nutrition and health issues
- Implement special projects that the KEHA Board of Directors recommends to meet identified needs
- Develop and implement, with approval from the KEHA Board of Directors, contests and awards related to the food, nutrition and health program of work
- Provide an oral report at each fall KEHA Board of Directors meeting and a written report at each spring KEHA Board of Directors meeting
- Maintain close communication with the area food, nutrition and health chairmen in each of KEHA's 14 areas
- Promote healthy living for all through education and prevention measures
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA Marketing and Publicity Chair

QUALIFICATIONS:

Any nominee for the KEHA State Marketing and Publicity Chair must be a member of KEHA. Excellent communication and organizational skills are required. Nominees must be innovative and comfortable with the use of technology.

TERM OF OFFICE:

An elected State Marketing and Publicity Chair shall serve for a term of three years, or until a successor is elected or appointed. No elected officer shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

- Serves as point of contact for all marketing and publicity efforts for KEHA.
- Serves as coordinator of KEHA social media accounts.

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include the Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings.
- Oversee marketing; providing internal and external publicity promoting KEHA.
- Promote county and area use of the marketing and publicity materials developed for KEHA.
- Align state KEHA marketing initiatives with UK FCS marketing initiatives.
- Create and maintain marketing guidelines to ensure consistent use of the KEHA logo and brand.
- Develop KEHA Week materials and provide information regarding activities for statewide implementation.
- Provide training to KEHA Board of Directors and KEHA membership on utilizing marketing materials.
- Work cooperatively with the 2nd vice president in selecting and purchase marketing items within budget guidelines.
- Collaborate with other organizations to market and promote KEHA.
- Prepare annual communication reports for KEHA.
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership.

MENTOR: KEHA President, KEHA 2nd Vice President and University of Kentucky Advisor for Marketing and Publicity.

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.

MOTION FORM

Please write the motion exactly as you want it presented.

I move that:

Signed: _____

Title (if any): _____

PLEASE SEND THIS COMPLETED FORM TO THE CHAIR:

THANK YOU